



Simplifying Partner Reporting with ActivityInfo

Starting shortly, please wait!



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Presented by the ActivityInfo Team

All in one information management software for humanitarian and development operations.

- Track activities, outcomes
- Beneficiary management
- Surveys
- Work offline/online

The screenshot shows the ActivityInfo website homepage. At the top, there is a navigation bar with links for Features, Pricing, Customers, Support, News, Contact us, and a Log in button. The main content area features the ActivityInfo logo and the text: "Information management software for the social sector. Everything you need for your data collection and reporting needs. No-code relational database builder. Integrated analysis tools and advanced user management capabilities." Below this, a section titled "ActivityInfo is perfect for" lists four categories: Case Management, Monitoring and Evaluation, Humanitarian coordination, and Cash & Voucher Assistance. At the bottom, "Our key features" are listed as Mobile data collection, Data entry, Data management, and Analysis & visualization. On the right side, there is a large graphic showing a map of East Africa with several colored bubbles of varying sizes, each containing a number, representing data points or activity counts in different regions.

Outline

- ActivityInfo for Partner Reporting
- Centralized data collection and management
- Access and Permissions
- Configure and share reports
- Success stories

Introduction

ActivityInfo for Partner Reporting

Common reporting challenges

Data Is Everywhere

Harmonizing And Cleaning Data Takes Too Long
Too Many Errors In Spreadsheets
Too Many Records, Slow Performance

Spreadsheets Are Not Secure

Lost Data

Too Much Time To Answer Questions

Different Teams Reporting In Different Formats

No Update History

ActivityInfo for Partner Reporting

Centralized SaaS System for Data Collection, Management and Reporting

Data collection

Easily collect the data you need from anywhere

The screenshot shows a data collection form with the following fields:

- Date of reporting:** A date picker with the text "Select a date (YYYY-MM-DD)".
- Province:** A dropdown menu with the text "Select Name".
- Theme of assistance:** A dropdown menu.
- # households participating:** A text input field with the placeholder "Entrez le nombre".

Data management

Organize your information according to your workflow

The screenshot shows a hierarchical tree view for organizing data. It is titled "REFERENCE" and "Select a form to reference". The tree structure is as follows:

- tion
 - FOLDER Czech Republic
 - FORM Aire de Sante (2015)
- l
 - FOLDER Côte D'Ivoire
 - FORM Aire de Santé
- ent 2020
 - FOLDER Democratic People's Republic of Korea
 - FORM District
- neys
 - FOLDER Democratic Republic of Congo
 - FORM Groupement
- partners
 - FOLDER Denmark
 - FORM Province
 - FOLDER Djibouti
 - FORM Province (2015)
- 4.0
 - FOLDER Secteur

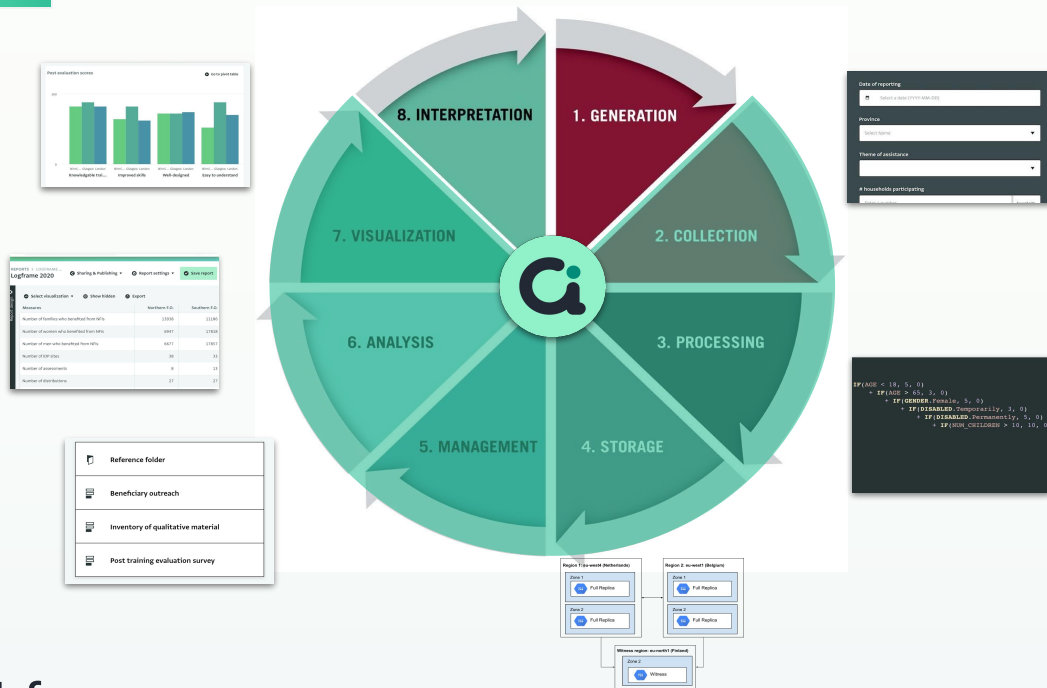
Data analysis

Generate actionable insights in real-time



Digital-integrated system with ActivityInfo

ActivityInfo for the complete partner reporting data lifecycle



ActivityInfo for Partner Reporting

Improved data collection, management, analysis, and dissemination



Data collection and entry



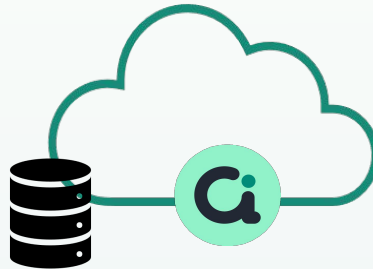
Validation and correction



Aggregation and analysis



Reporting and dissemination

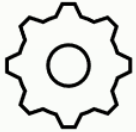


ActivityInfo supports all types of data, including:

- Reports from project activities (monthly, quarterly, annually, etc)
- Beneficiary registration or records of services delivered
- Monitoring information
- Financial reports

Easy to deploy and manage

Low time to value



No-code Form designer - easy to implement your data model from scratch or from existing systems like Excel



Flexible design - implement any data structures you want up with. Include standard data elements but allow regions or teams to extend. Update as needs change.



Software-as-a-Service (SaaS) - we manage all of the IT. Simply log in through your browser or mobile app and get started.

Easy to use

Simplifying data collection and management



Add users via email, assign their role at invitation to determine what they can do in the system



Users can immediately work with data they have permissions for. Browser and mobile applications work online and offline with two way synchronization.



Information and program managers can view and work with data being reported across all programs and partners in real-time.

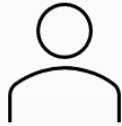
ActivityInfo is Secure

Engineered to protect sensitive information



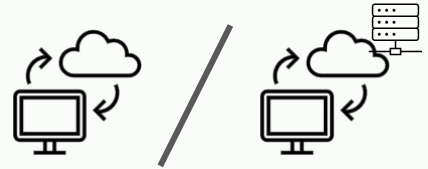
Data Security and Compliance

- ISO 27001 certified
- Audit logs, automated backups, encryption
- GDPR compliant



User Management and Access Control

- Identity-based access control
- SSO support
- Assign access and define permissions with Roles
- Record-level permissions with Parameters



Flexible Deployment Options

- SaaS or Self-Managed Server

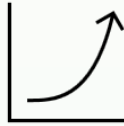
ActivityInfo is Scalable and Supported

System evolves with your organization



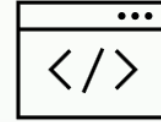
Comprehensive Support and Training

- Fully documented
- Technical Support
- Extensive training catalog



Scalability and Performance

- Large datasets with high-volume of users
- No storage-based costs
- 99.5% SLA for SaaS



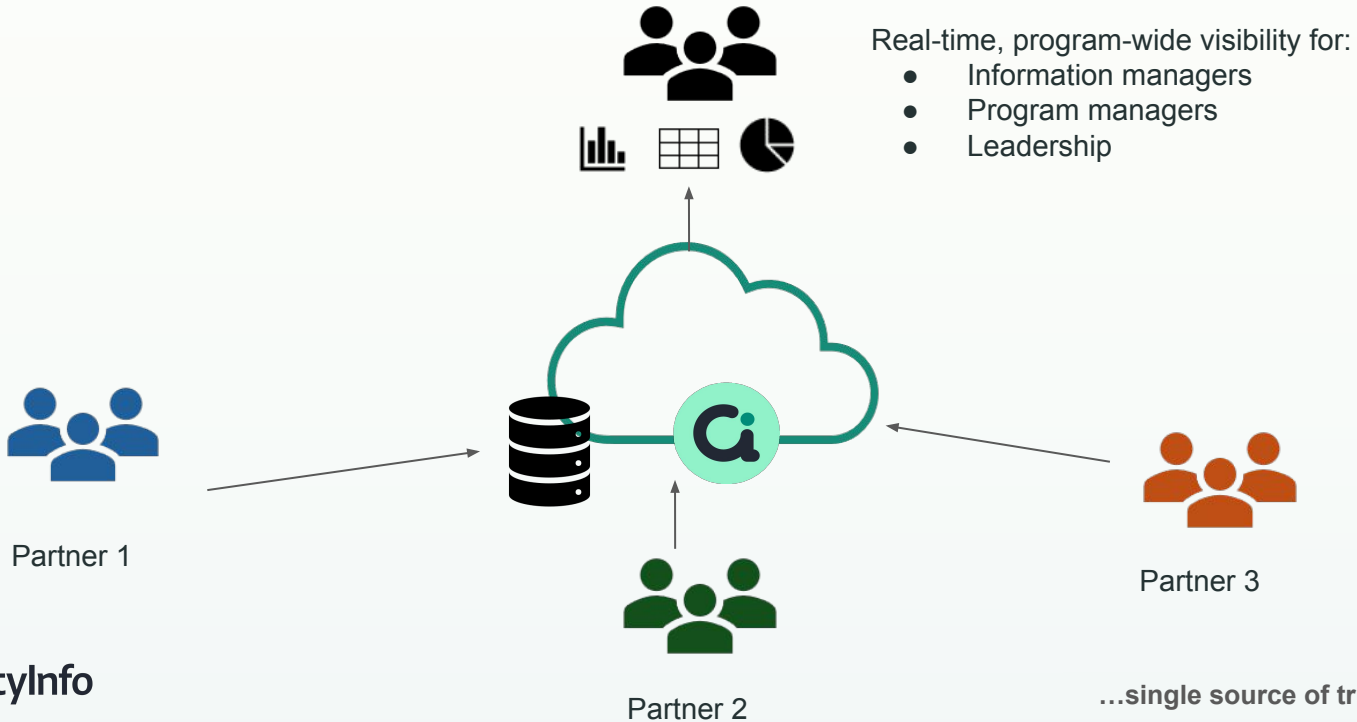
Integration Capabilities

- Robust and well-documented RESTful APIs
- Webhook automations
- Easy integration with R, Python, and BI tools

Centralized data collection and management

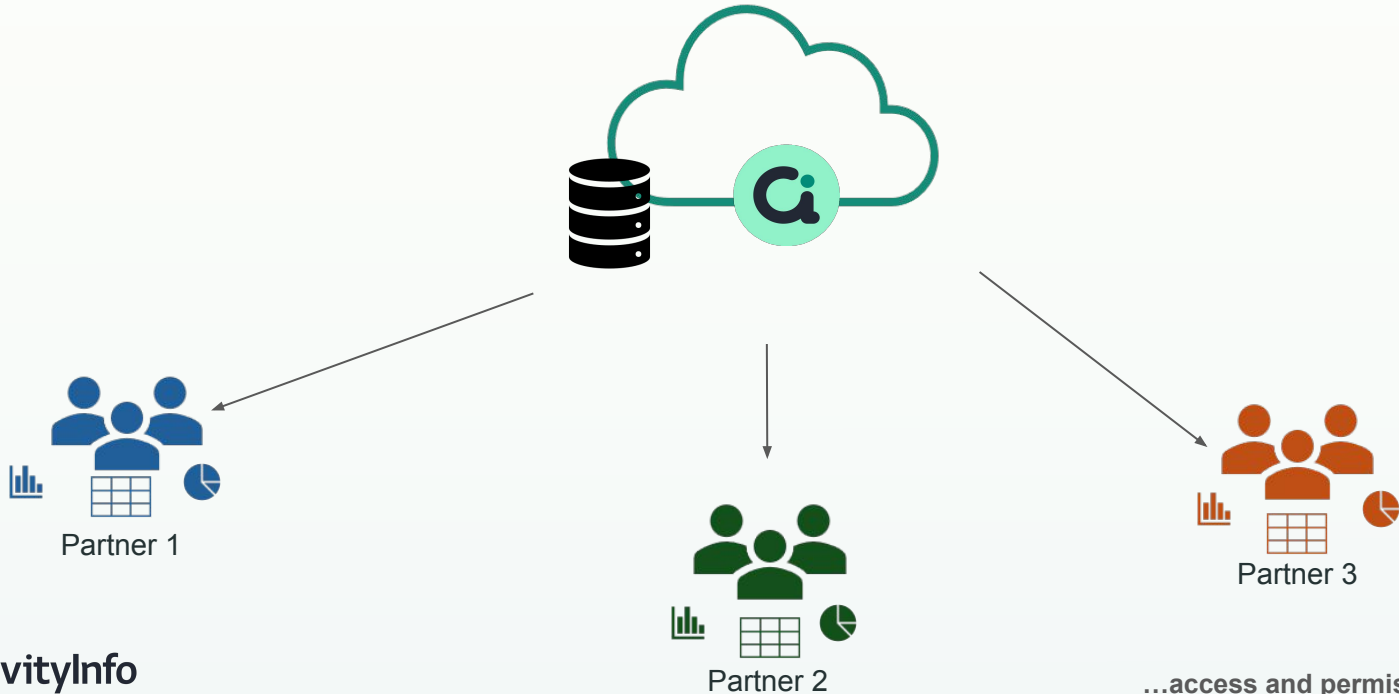
Streamlined data entry

Multiple partner organizations report into one place



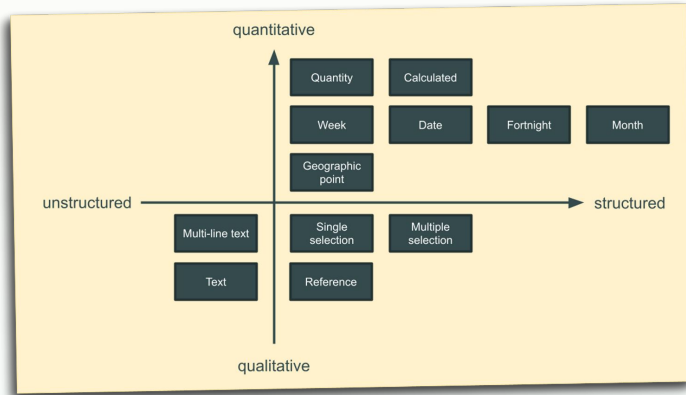
Distributed access

Partners can access data related to their work



Validation at point of entry

Improved data quality, reduced effort



Field types

- Form structure and validation logic reduce errors
- No need to harmonize and clean data
- Decreased time and effort for analysis with improved quality

Validation rules [Formula editor](#)

Count as valid if of the following conditions are met:

Value	is greater than	3	Delete
Value	is less than	12	Delete

[Add](#)

Validation rules for fields

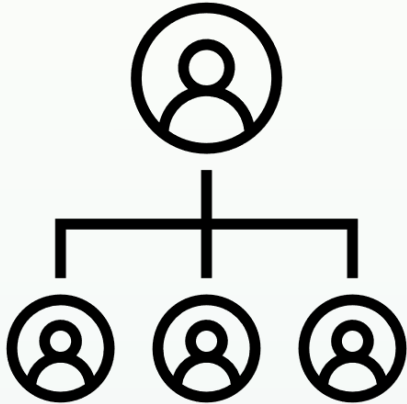
ActivityInfo Demo



Access and Permissions

Role-based Access Control (RBAC)

Distribute database access securely



Use Roles to configure data access and permissions that mirror your organizational structure

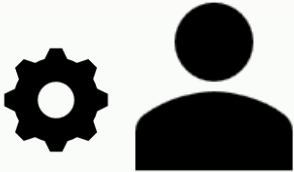
ActivityInfo user Roles

List of permissions

Basic	Design	Management	Sharing and publishing
View all records	Add forms, folders and reports	Manage automations	Publish reports
Display in the list of forms	Edit forms, folders and reports	Manage users	Share views
Add any record	Delete forms, folders and reports	Manage roles	
Edit all records		Manage translations	
Edit 'Reviewer only' fields		Manage record locks	
Delete any record		Manage collection links	
Bulk record delete		Audit user actions	
Export records		Resolve duplicates	

ActivityInfo user Roles

Information manager



Broad permissions to design databases, manage data, manage users, and share reports

Basic	Design	Management	Sharing and publishing
View all records	Add forms, folders and reports	Manage automations	Publish reports
Display in the list of forms	Edit forms, folders and reports	Manage users	Share views
Add any record	Delete forms, folders and reports	Manage roles	
Edit all records		Manage translations	
Edit 'Reviewer only' fields		Manage record locks	
Delete any record		Manage collection links	
Bulk record delete		Audit user actions	
Export records		Resolve duplicates	

ActivityInfo user Roles

Partner



Permissions limited to data management for records specific to the partner organization

Basic	Design	Management	Sharing and publishing
View where conditions are met	Add forms, folders and reports	Manage automations	Publish reports
Display in the list of forms	Edit forms, folders and reports	Manage users	Share views
Add records where conditions are met	Delete forms, folders and reports	Manage roles	
Edit records where conditions are met		Manage translations	
Edit 'Reviewer only' fields		Manage record locks	
Delete records where conditions are met		Manage collection links	
Bulk record delete		Audit user actions	
Export records		Resolve duplicates	

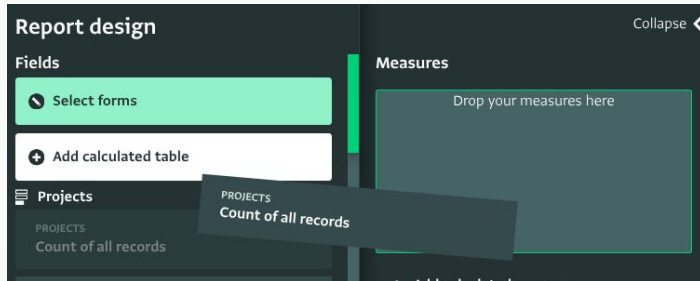
ActivityInfo Demo



Configure and share reports

From simple to complex

Drag and drop for simple counts, sums, and percentages.



Powerful query language for complex indicators.

$SUMX(\text{form},$
 $MAX(C+P, R))$

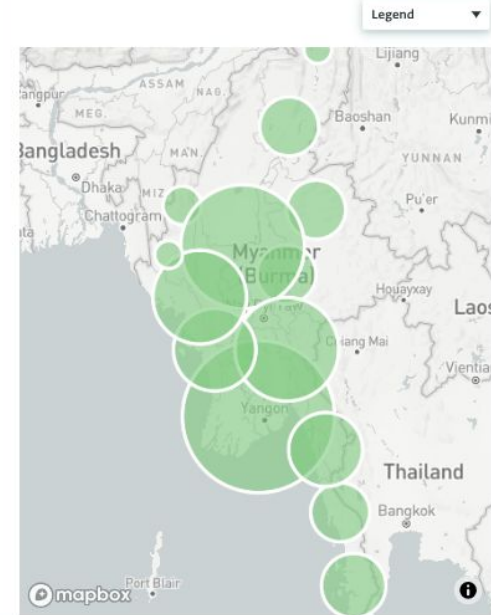
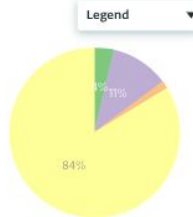
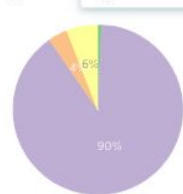
Visualizing results

Partner reporting dashboard Key indicators from the programme

Projects by year



Type of A...



Sharing & Publishing

- Use Role-based access to provide access to authenticated users
- Publish function to share a report via link

The screenshot displays the ActivityInfo interface. At the top, the breadcrumb navigation reads 'DATABASES > SIMPLE 3W > DASHBOARD'. Below this, the main heading is 'Dashboard'. The page is titled 'Page 1' and 'Untitled', with options to 'Edit page name' and 'Delete page'. The main content area features a 'Partner reporting dashboard' with the subtitle 'Key indicators from the programme'. It contains two visualizations: a line chart titled 'Projects by year' showing data from 2000 to 2019, and a map of South and Southeast Asia with green circles of varying sizes representing data points. A 'Sharing & Publishing' modal window is open on the right, showing options to 'Share' or 'Publish' the report. The 'Publishing' tab is selected, and the 'Publish now' button is highlighted in green. The modal also indicates that the report is 'in a database' and provides information about the availability of a read-only version.

DATABASES > SIMPLE 3W > DASHBOARD
Dashboard

Page 1
Untitled

Partner reporting dashboard
Key indicators from the programme

Projects by year

Legend

Sharing & Publishing

This report is in a database

Sharing Publishing

Publish report
The data shown will be updated automatically as the report is updated.

Publish now

When published, a read-only version of this report will be available as:

- Standalone webpage

Third-party integrations



Live connection with our well-documented RESTful API

ActivityInfo Demo





Success stories

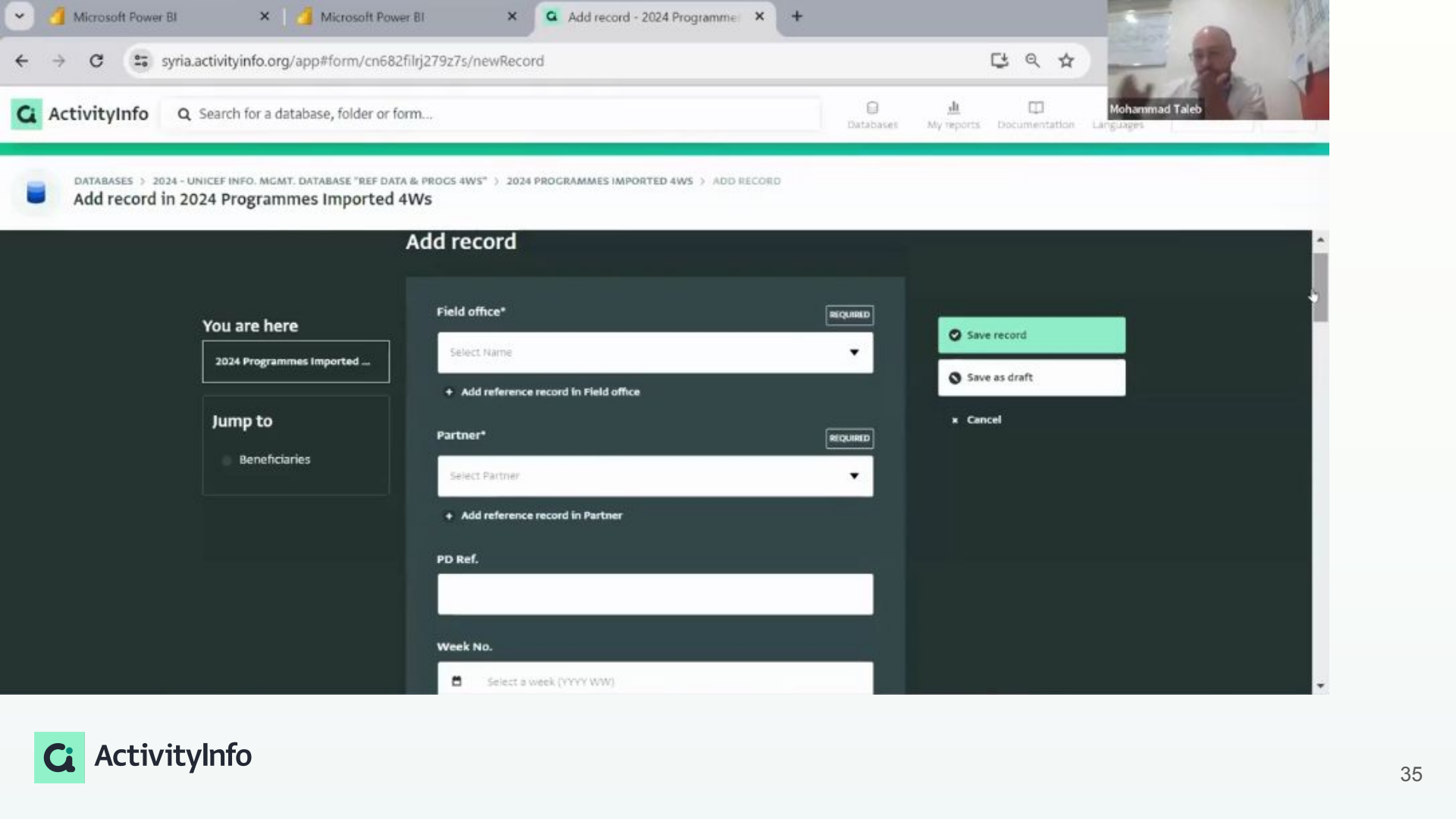


Syrian Arab Republic



UNICEF Syria: The Challenge

- Over 100 partners implementing UNICEF-funded programs in 269 sub districts
- Produce high-frequency output and outcome indicators for Humanitarian Performance Management (HPM)
- Complex indicator calculations to avoid double-counting



Add record in 2024 Programmes Imported 4Ws

Add record

You are here

2024 Programmes Imported ...

Jump to

Beneficiaries

Field office*

REQUIRED

+ Add reference record in Field office

Partner*

REQUIRED

+ Add reference record in Partner

PD Ref.

Week No.

Save record

Save as draft

Cancel

DATABASES > 2024 - UNICEF INFO. MGMT. DATABASE "REF DATA & PROGS 4WS" > 2024 PROGRAMMES IMPORTED 4WS > ADD RECORD

Add record in 2024 Programmes Imported 4Ws

You are here

- 2024 Programmes Imported ...

Jump to

- Beneficiaries

LEVEL NAME

Activity Code

Select Activity Code

+ Add reference record in Activity

Activity Code

Sectors' Activities

Location* REQUIRED

Select Lookup

+ Add reference record in Location

Save record

Save as draft

Cancel

You are here

2024 Programmes Imported ...

Jump to

- Beneficiaries

Month* REQUIRED

Select a month (YYYY-MM)

Modality* REQUIRED

- Regular Program
- UNICEF Crossline Convoy
- Inter-Agency Convoy
- Un-Accompanied Convoy
- UNICEF Non Crossline Convoy
- Cross Border
- Air Drop
- Emergency Response
- Cholera Response
- Earthquake Response

Type of Beneficiaries* REQUIRED

Save record

Save as draft

DATABASES > 2024 - UNICEF INFO. MGMT. DATABASE "REF DATA & PROGS 4WS" > 2024 PROGRAMMES IMPORTED 4WS









2024 Programmes Imported 4Ws

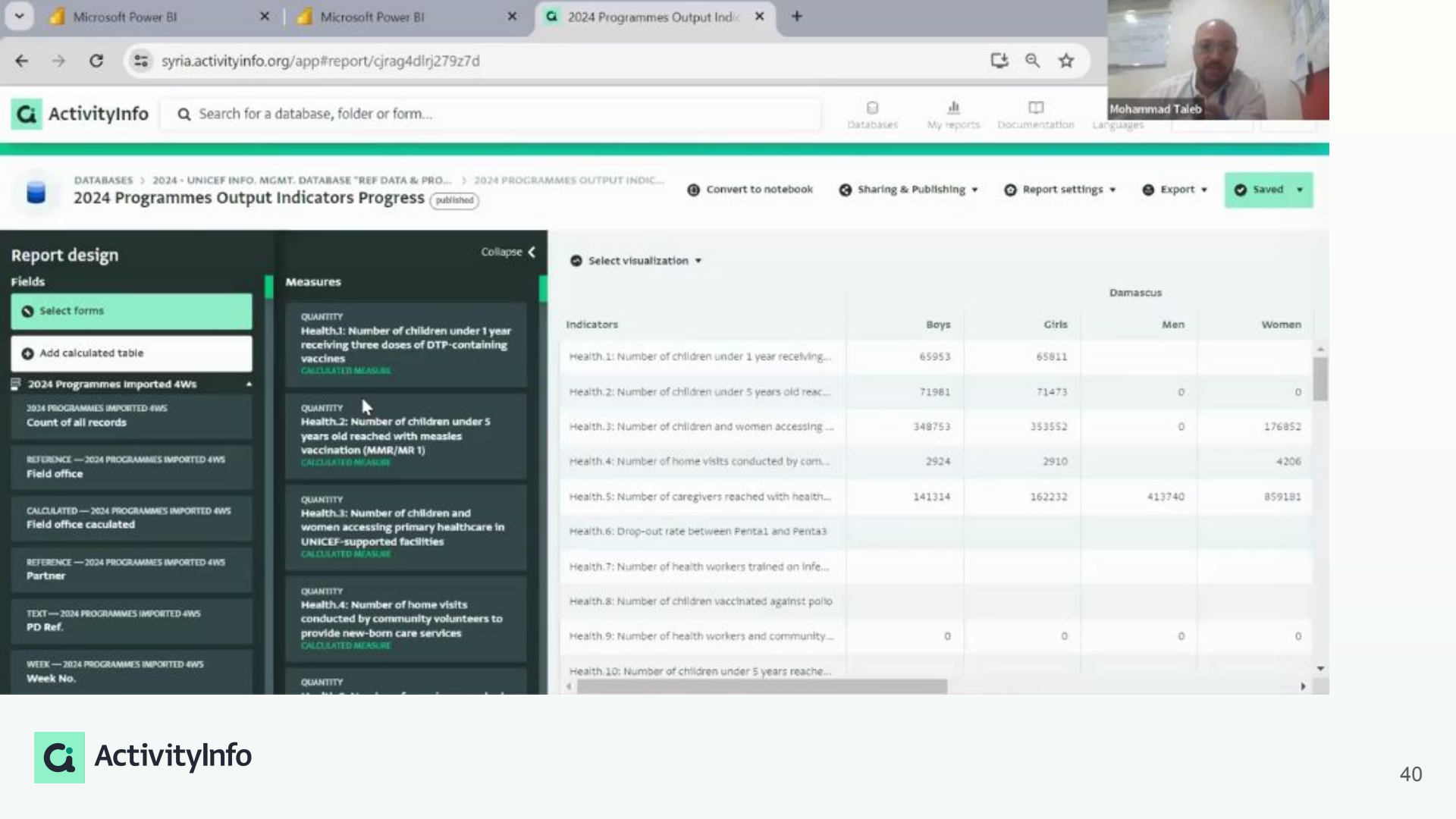
Form settings

[Add record](#)
[Collection link](#)
[Import](#)
[Export](#)
[Analyze](#)
[Select columns](#)
[Map](#)
[Tools](#)

Field office Name	Partner	PD Ref.	Week No.	Activity Name	Activity Activit...	Activity Code	Sectors' Activiti...	Programme	Location Lookup	Address
Gaziantep	N068\			WASH-Awareness...	2023.3.PSEA.2	2023.3.PSEA.2		WASH	Tilaada, Idleb\إدلب...	ناحيم الكوير/AI-Kaw...
Gaziantep	N068\			WASH - Dissemin...	2021.8.1.2.18	2021.8.1.2.18		Social Behavioral ...	Ma'arrat Tamasrin...	رمصيرين (حزان عالي)
Gaziantep	N068\			WASH - Dissemin...	2021.8.1.2.18	2021.8.1.2.18		Social Behavioral ...	Ma'arrat Tamasrin...	رمصيرين (حزان عالي)
Gaziantep	N068\			WASH - Dissemi...	2021.8.1.2.18	2021.8.1.2.18		Social Behavioral...	Eskat, Idleb\إدلب ...	اسقاط\حزان عالي)
Gaziantep	N068\			WASH - Dissemin...	2021.8.1.2.18	2021.8.1.2.18		Social Behavioral ...	Eskat, Idleb\إدلب ...	اسقاط\حزان عالي)
Gaziantep	N068\			WASH - Dissemin...	2021.8.1.2.18	2021.8.1.2.18		Social Behavioral ...	Mreige, Aleppo\م...	مريعل\حزان عالي)
Gaziantep	N068\			WASH - Dissemin...	2021.8.1.2.18	2021.8.1.2.18		Social Behavioral ...	Mreige, Aleppo\م...	مريعل\حزان عالي)
Gaziantep	N068\			WASH-Awareness...	2023.3.PSEA.2	2023.3.PSEA.2		WASH	Babisoq, Idleb\ب...	زهرة الشمال
Gaziantep	N068\			WASH-Awareness...	2023.3.PSEA.2	2023.3.PSEA.2		WASH	Biret Armanaz, Idl...	سامس
Gaziantep	N068\			WASH-Awareness...	2023.3.PSEA.2	2023.3.PSEA.2		WASH	Biret Armanaz, Idl...	مخيم الحرة



 2024 Programme Reach/ Progress Report
 2024 Programmes Output Indicators Progress
 2024 Programmes Reach, by communities, by month
 2024 Programmes Reach, by month
 EQ_2024 Programme Reach/ Progress Report
 EQ_2024 SITREP Output Indicators Progress
 EQ_2024 SITREP Output Indicators Progress (recovered)
 2024 Programmes Imported 4Ws



2024 Programmes Output Indicators Progress published

Report design

Fields

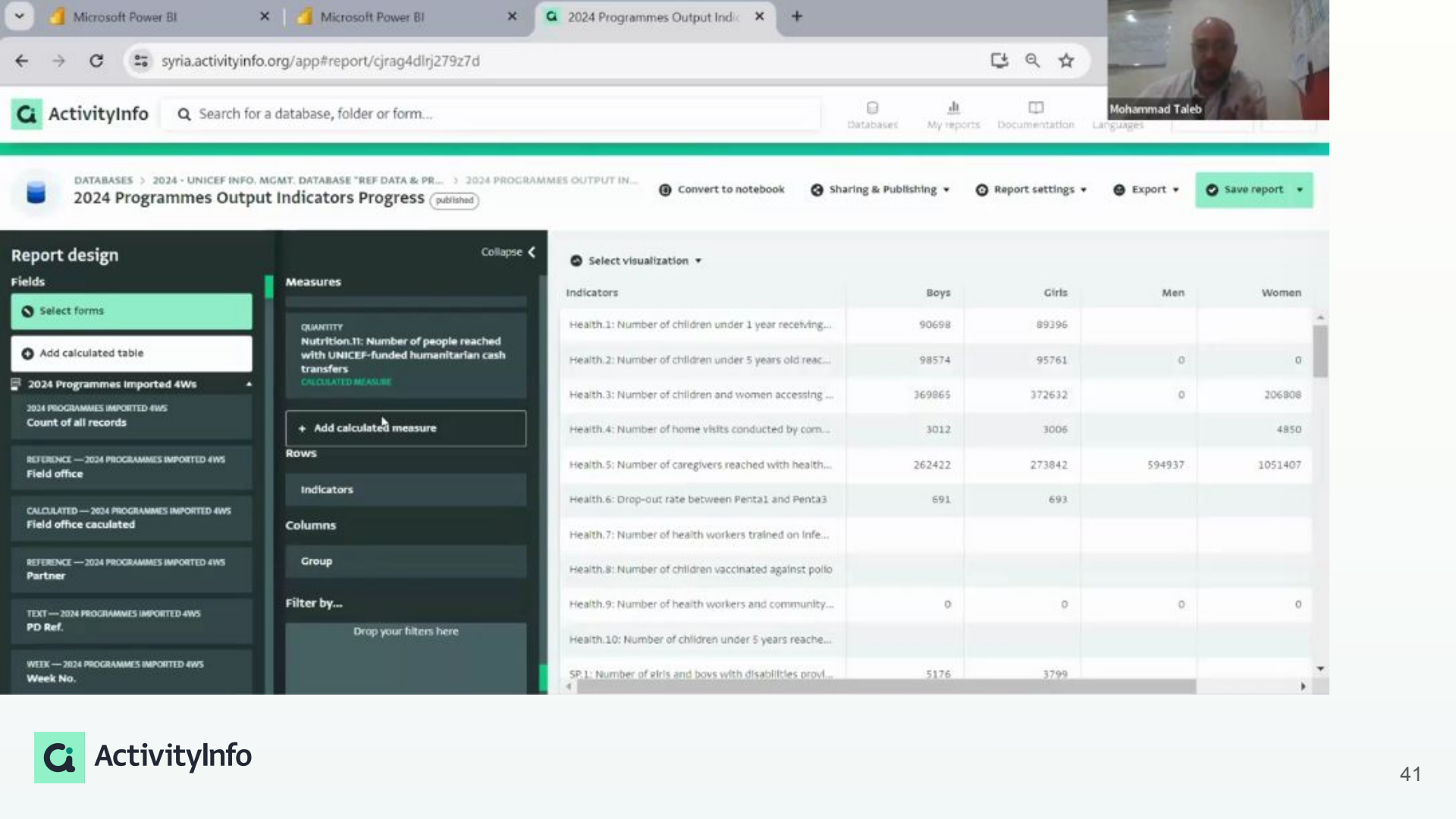
- Select forms
- Add calculated table
- 2024 Programmes Imported 4WS
- 2024 PROGRAMMES IMPORTED 4WS
Count of all records
- REFERENCE — 2024 PROGRAMMES IMPORTED 4WS
Field office
- CALCULATED — 2024 PROGRAMMES IMPORTED 4WS
Field office calculated
- REFERENCE — 2024 PROGRAMMES IMPORTED 4WS
Partner
- TEXT — 2024 PROGRAMMES IMPORTED 4WS
PD Ref.
- WEEK — 2024 PROGRAMMES IMPORTED 4WS
Week No.

Measures

- QUANTITY
Health.1: Number of children under 1 year receiving three doses of DTP-containing vaccines
CALCULATED MEASURE
- QUANTITY
Health.2: Number of children under 5 years old reached with measles vaccination (MMR/MR 1)
CALCULATED MEASURE
- QUANTITY
Health.3: Number of children and women accessing primary healthcare in UNICEF-supported facilities
CALCULATED MEASURE
- QUANTITY
Health.4: Number of home visits conducted by community volunteers to provide new-born care services
CALCULATED MEASURE
- QUANTITY
Health.5: Number of home visits conducted by community volunteers to provide new-born care services
CALCULATED MEASURE

Select visualization

Indicators	Damascus			
	Boys	Girls	Men	Women
Health.1: Number of children under 1 year receiving...	65953	65811		
Health.2: Number of children under 5 years old reac...	71981	71473	0	0
Health.3: Number of children and women accessing ...	348753	353552	0	176852
Health.4: Number of home visits conducted by com...	2924	2910		4206
Health.5: Number of caregivers reached with health...	141314	162232	413740	859181
Health.6: Drop-out rate between Penta1 and Penta3				
Health.7: Number of health workers trained on Infe...				
Health.8: Number of children vaccinated against polio				
Health.9: Number of health workers and community...	0	0	0	0
Health.10: Number of children under 5 years reache...				



DATABASES > 2024 - UNICEF INFO. MGMT. DATABASE "REF DATA & PR... > 2024 PROGRAMMES OUTPUT IN...
2024 Programmes Output Indicators Progress published

Convert to notebook Sharing & Publishing Report settings Export Save report

Report design

Fields

- Select forms
- Add calculated table
- 2024 Programmes Imported 4Ws
- 2024 PROGRAMMES IMPORTED 4WS
Count of all records
- REFERENCE — 2024 PROGRAMMES IMPORTED 4WS
Field office
- CALCULATED — 2024 PROGRAMMES IMPORTED 4WS
Field office calculated
- REFERENCE — 2024 PROGRAMMES IMPORTED 4WS
Partner
- TEXT — 2024 PROGRAMMES IMPORTED 4WS
PD Ref.
- WEEK — 2024 PROGRAMMES IMPORTED 4WS
Week No.

Measures

QUANTITY
Nutrition.1: Number of people reached with UNICEF-funded humanitarian cash transfers
CALCULATED MEASURE

+ Add calculated measure

Rows

Indicators

Columns

Group

Filter by...

Drop your filters here

Select visualization

Indicators	Boys	Girls	Men	Women
Health.1: Number of children under 1 year receiving...	90698	89396		
Health.2: Number of children under 5 years old reac...	98574	95761	0	0
Health.3: Number of children and women accessing ...	369865	372632	0	206908
Health.4: Number of home visits conducted by com...	3012	3006		4850
Health.5: Number of caregivers reached with health...	262422	273842	594937	1051407
Health.6: Drop-out rate between Penta1 and Penta3	691	693		
Health.7: Number of health workers trained on Infe...				
Health.8: Number of children vaccinated against polio				
Health.9: Number of health workers and community...	0	0	0	0
Health.10: Number of children under 5 years reache...				
SP.1: Number of girls and boys with disabilities provl...	5176	3799		

Calculated measures and tables

```
SUMMARIZE(activities, [District],  
  'C', SUM(IF(Activity.[Code]=='CHILDREN_D2D', TOTAL)),  
  'P', SUM(IF(Activity.[Code]=='PARENTS_D2D', TOTAL)),  
  'R', SUM(IF(Activity.[Code]=='RADIO', TOTAL))) |>  
SUMX(MAX(C+P, R))
```

Microsoft Power BI | Microsoft Power BI | 2024 Programmes Output Ind

app.powerbi.com/reportEmbed?reportId=d07f9251-34d9-4c73-8027-eaba64ad2d1d&autoAuth=true&ctid=77410195-14e1-4fb...

UNICEF SYRIA Interactive Dashboard Response Analysis January - April 2024



for every child

The interactive dashboard contains 2 main pillars for the purpose of programme monitoring and reflecting the monthly gained progress versus the planned targets to be reached in HAC/HRP/AWP.

1) **First Pillar:** shows the overall UNICEF response at agency level across all the programmes including the People with Disabilities response, PSEA and dedicated tab for the Field Office Analysis and progress gained vs. the planned targets.

2) **Second Pillar:** focuses only on the programmes results at National level with support of diverse range of analysis for best reflection on the situation "progress & gaps". It is aimed to be produced and shared with all sections and field offices on monthly basis to present the progress of UNICEF response at Whole of Syria and its hubs levels, each programme has its own dedicated sheet and analysis which is reflecting the geographical coverage, gained progress against all indicators, severity scale analysis and beneficiaries reached by access type and quality.

Data sources: A) Humanitarian Needs Overview, Sectors' severity scale and People in need 2024 B) OCHA access quality and types database C) 2024 UNICEF provided response

To visit the first pillar of overall response at Agency, Field Office, Cross Cutting areas, please select from the below page navigator:

UNICEF Response Analysis | Field Offices Analysis | PSEA

To visit the second pillar of Programmes Response and Analysis, please select from the below page navigator:

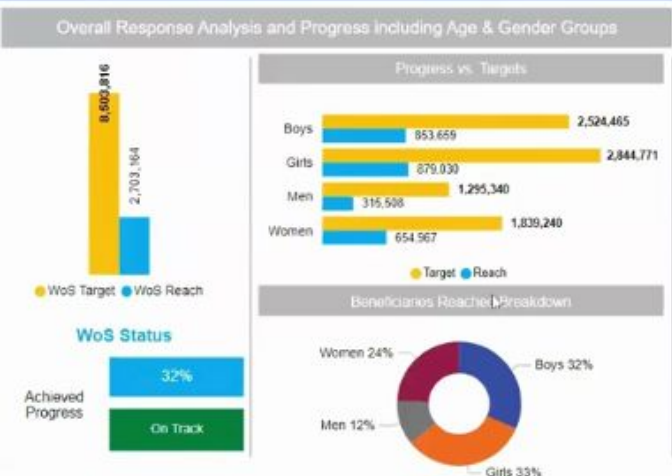
Health Response Analysis | Nutrition Response Analysis | WASH Response Analysis | Education Response Analysis | Child Protection Response Analysis | ADAP Response Analysis | Social Policy Response Analysis | Social Behavioral Change Response Analysis

Please reach out to Mohammad Taleb on: mtaleb@unicef.org if you have questions

Pre-face | UNICEF Response Analysis | Field Offices Analysis | PSEA | Health Response Analysis | Nutrition Response Analysis | WASH Response Analysis | Education Response Analysis | Child Protection Response Analysis | ADAP Response Analysis | So

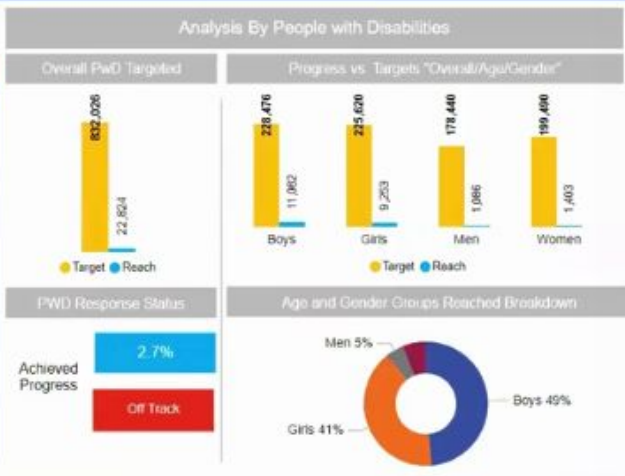
Mohammad Taleb

Whole of Syria Response Analysis



By programmes, progress vs. planned targets

Programme	Achieve	Status	Target
1. Health	19%	Off Track	5,175,800
2. Nutrition	22%	Off Track	2,181,816
3. Education	16%	Off Track	3,182,074
4. CP	21%	Off Track	1,268,570
5. WASH	19%	Off Track	5,917,890
6. ADAP	14%	Off Track	567,900
7. SP	29%	On Track	260,000
8. SBC	21%	Off Track	2,500,000



Status Explanation: it reflects the gained progress by dividing the targets into 4 quarters "each quarter represents 25% cumulatively" (Range: On Track/ Off Track/ Overachieved)

Syria Country Office "SCO"

Overall Response Analysis and Progress including Age & Gender Groups				By programmes, progress vs. planned targets			Analysis By People with Disabilities			
UNICEF Response Analysis	Field Offices Analysis	PSEA	Health Response Analysis	Nutrition Response Analysis	WASH Response Analysis	Education Response Analysis	Child Protection Response Analysis	ADAP Response Analysis	Social Policy Response	



Spotlight Initiative

*To eliminate violence
Against women and girls*



- Regional programme
- Safe and Fair
- Country programmes + Regional programme

26
Countries reached through Spotlight's twenty six country programmes

30
Countries reached through Spotlight's two civil society grant giving programmes



Latin America (*)

- | | |
|-------------|----------|
| Argentina | Honduras |
| Ecuador | Mexico |
| El Salvador | |

Africa (*)

- | | |
|------------|----------|
| Liberia | Niger |
| Malawi | Nigeria |
| Mali | Uganda |
| Mozambique | Zimbabwe |

The challenge

Spotlight - Country A
File Edit View Insert

Spotlight - Country A
File Edit View Insert

Spotlight - Country A
File Edit View Insert

Spotlight - Country A
File Edit View Insert

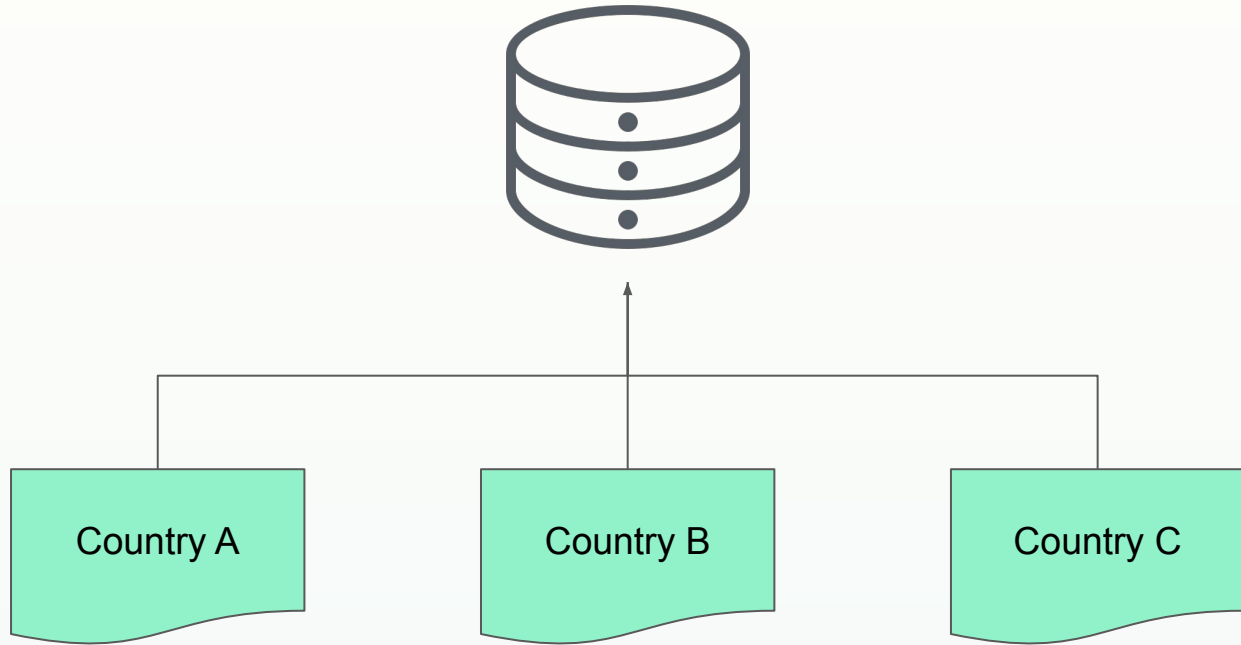
Spotlight - Country A
File Edit View Insert

H6

	A	B	C
1		Year 1	Year 2
2	Indicator 1	10	300
3	Indicator 2	55	65
4	Indicator 3	65	100
5	Indicator 4	50	55

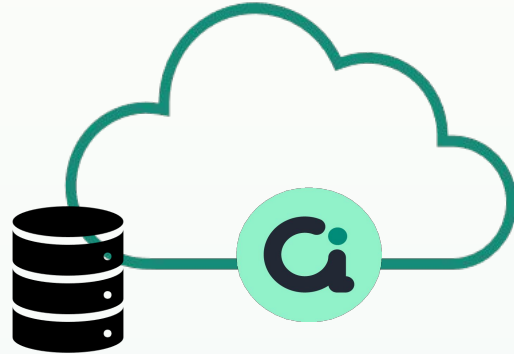
H6

	A	B	C	D	E
1		Year 1	Year 2	Year 3	Year 4
2	Indicator 1	10	300	30	40
3	Indicator 2	55	65	100	200
4	Indicator 3	65	100	30	200
5	Indicator 4	50	55	65	300



ActivityInfo for Partner Reporting

1. Single system
2. Easy to set up, manage, and use
3. More secure
4. Better quality data and analysis



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